



## Student Registration online help

Please use the following emails when you experience challenges or need assistance during this Sep-Dec semester registration

1. You are unable to log into the portal because you forgot your password  
 You wish to defer, go on leave, resume from leave or resume from disciplinary  
 You require an admission letter or reference  
     admissions@kca.ac.ke  
     wekulo@kca.ac.ke  
     enrollment@kca.ac.ke
2. Unit exemptions  
     dngala@kca.ac.ke
3. You have wrongly registered and want to clear the registration in order to register again  
 You need the Time tabled units for the new semester

| <b>Faculty/College</b>   | <b>Contact person</b>   |
|--------------------------|---|
| <b>COB</b>               | brenda.achieng@kca.ac.ke<br>julian@kca.ac.ke<br>beatrice@kca.ac.ke<br>l.makungu@kca.ac.ke |
| <b>COT</b>               | salome@kca.ac.ke<br>florah@kca.ac.ke  |
| <b>SOE</b>               | judy@kca.ac.ke<br>h.gikonyo@kca.ac.ke   |
| <b>Distance learning</b> | smasinde@kca.ac.ke<br>akimoto@kca.ac.ke<br>jomanyo@kca.ac.ke                              |
| <b>Graduate</b>          | winnie@kca.ac.ke  |

4. You need to register for repeat units  
 You are unable to register because of fee.  
 You require finance clearance for registration.  
 You are unable to view your invoice  
 Government student on break and you want to register privately.  
 Payments, receipts and any student finance related queries

| <b>Campus</b>       | <b>Contact Person</b>  | <b>General Contact</b> |
|---------------------|--|------------------------|
| <b>Main Ruaraka</b> | fkioko@kca.ac.ke<br>carden@kca.ac.ke<br>m.amimoh@kca.ac.ke<br>ewangamwa@kca.ac.ke<br>cnduati@kca.ac.ke | billing@kca.ac.ke      |
| <b>Kisumu</b>       | r.otieno@kca.ac.ke<br>inyangala@kca.ac.ke  |                        |
| <b>Town</b>         | oduol@kca.ac.ke<br>osoro@kca.ac.ke   |                        |
| <b>Kitengela</b>    | ademba@kca.ac.ke   |                        |